



**Colorado Coroners Association  
Board Meeting Minutes**

Wednesday, April 22, 2020 ~ 11:00 a.m.  
Teleconference

**(Call-In Number 712.770.5505 access code:383755)**

**Call Meeting to Order: 1103 a.m.**

Randy Keller, President; Rob Glassmire, Vice President; Brian Cotter, Secretary; Victor Yahn, Treasurer; Matt Reid, Emily Russell, Md., Michael Burson, MD., Randy Gorton, Jeff Graf, Thomas Canfield, MD., Steven Hunzeker, Brenda Bock, Kathy Oatis, Steve Balcerovich, jennifer vien

**Legislative Report:**

**(Handout)**

Status of 2020 Legislature:

-Colorado Supreme Court ruling

Anything but normal. Ended abruptly on Sat 3/14 due to COVID. It will restart on day 69: May 18, 2020

Remaining Agenda

Must make up 2-3 billion dollars

HB1051 (Identification of Veteran Remains for Proper Military Burial)

Signed by Governor

HB1060 (Natural Organic Reduction of Human Remains)

Not likely to move forward.

HB1085 (Prevention of Substance Use Disorders)

Language is still in the Bill, not sure what is going to happen.

May go to next year

HB1148 (Offenses Committed Against a Deceased Human Body)

Supported and has gone to the Governor and was signed.

Update on Minor autopsy reports:

Bill has not been introduced due to sponsor. If the bill does not move forward, Steve and Kathy will approach signers next year

Class 1 Training – will see if it will get introduced. It needs to be FFF

(Free, Fast, Friendly)

Cultural Sensitivity will likely not go forward this year.

Kickbacks – not an issue this year – will talk to Representative Soper and address it next year. 30-10-619 does not allow for it

**Major Coroner Issues: (ONGOING)**

**Secretary's Report:**

Review Minutes from January 22 Meeting (**Hand out**)

Motion to approve minutes as presented. Motion, second. Accepted unanimously. Approved

**Treasurer's Report:**

(**Handout**)

Ike Miller - \$9,121.77

General Fund - \$52,307.75

Education - \$47,618

Savings – \$76,706.99

Motion to accept Treasurers Report as presented. Second. Accepted unanimously. Approved.

Dues Update (**Handout**)

Counties still owing are:

Pueblo - \$2,145 – Brian is looking into

Gilpin - \$1,287 – no response to messages

Lake - \$858 – no response to messages

Baca - \$429 - no response to messages

***Total Due - \$4,719***

Pueblo is checking into their Dues. Check was mailed in January.

**New Coroner Institute:**

**Old Business:**

**New Business:**

Randy Keller

- Update on State Fatality Management Plan  
Weekly meetings and planning

Randy is part of the team. State has 10 Refrigerated Trailers, 200,000 body bags, and a “ton” of PPE’s. Some trailers available, so let your Emergency Management person know, or call Randy Keller. State is a little over prepared, which is a good thing. A lot of surveys being sent out, and they are helpful. It lets the State Emergency Planning team know how to distribute supplies.

Trailers can hold appx 25 bodies on the floor of the trailer. Unfortunately. No room to get a lift in – humans lifting bodies is asking for trouble. Randy has recommended delivering trailers to hospitals for ease of check in/check out and release.

This group was set up to assist hospitals, coroners and funeral homes. Meets every day for an hour or two. Seems to be running smoothly.

Randy Gorton - Kit Carson County - needs some PPE’s.

Jeff – Chaffee County has had 9 COVIDs in the last 10 days. Nursing home in town has an outbreak – 21 positive. Chaffee may be needing help. Has 57 positive cases, 42 connected to nursing home.

Package deal – Trailer has 100 body bags, PPE and gloves. State will drop on location.

#### By-Laws Update

Randy Keller would like to review with some other Board Members.

Will send out in an email for review – **(ONGOING)**

Later

#### Policies Update **(ONGOING)**

Review and be familiar with by the January meeting.

Change the By-Laws to follow the Election of Executive Board

#### General Membership Meeting and Election of Board Members

Suggestion to delay the General Membership Meeting and Election of Board Members.

#### Current Language in the By-Laws:

The Annual Meeting of the Members of the Colorado Coroners Association shall be held during the month of June or July each year; the exact date to be fixed by the Board of Directors. Notice of the date of said meeting shall be mailed to the members not later than three (3) weeks prior to such meeting.

#### Motion to change the wording to:

The Annual Meeting of the Members of the Colorado Coroners Association shall be held **each calendar year**, the exact date to be fixed by the Board of Directors. Notice of the date of said meeting shall be **communicated** to the members not later than (3) weeks prior to such meeting.

Second.

Discussion = should this be permanent or just for 2020.

Board agrees we can make changes to By-Laws.

Motion accepted unanimously. Passed

## **Standing Committee Reports**

### **Certification:**

Jen Vien

#### **2020 Stats**

- 1<sup>st</sup> Quarter: 3 “New”; 8 “Re-new”
- 2<sup>nd</sup> Quarter: 1 “New”;

We have 166 “known” active Certified Death Investigators

Monica situation

Send a Certified letter. Then we have communication records.

If no response, then Randy Keller will call her.

### **Coroner Assist Team**

This team has been mentioned at several emergency planning meetings.

Randy Keller educated the Emergency Management teams – Coroner

Assist Team is Coroners coming together.

### **Education**

Brenda Bock; Randy Keller; Matt Reid; Emily Russell, MD; jen vien

Randy contacted everyone and notified members of the postponement.

If Katherine Ramsland cannot get her voucher, we need permission to be able to pay her. Is anybody against us reimbursing her?

Reimburse if necessary.

Bethany Fax wanted us to pay her travel expenses to come to June Conference. Do we invite and pay for her for October?

Move forward and discuss with Bethany. Will she proctor a test?

Speaker Expenses so far:

Katherine Ramsland? – reimburse for airline ticket \$612.40 and travel insurance - \$39.81 Dr. Ramsland is trying to get a voucher for future travel. We may not have to reimburse for anything.

Cancellation confirmation from Sheraton Denver West

Have not received one yet from Ridgeline Hotel (Estes Park) due to furlough

Only 5 cancellations for June that do not want to carry over to October

Currently have 37 registrations, not counting Board and speakers

- 2020 locations - ~~Sheraton Lakewood for June 10, 11, 12~~  
~~Ridgeline Hotel in Estes Park for October 7, 8, 9~~  
Hotel Elegante' October 7, 8, 9  
Notes from April 8 phone conference (**Handout**)
- 2021 – DoubleTree Hotel in Colorado Springs – June 9, 10, 11??  
DoubleTree Hotel in Grand Junction – October 6, 7, 8??

June 2021 –

- ❖ Hotel Elegante' is offering room rates for \$129++
- ❖ Pueblo Courtyard by Marriott is offering rooms for \$159++  
They can go a little lower if we have ½ the rooms booked across the street from the Courtyard.
- ❖ DoubleTree Colorado Springs is offering room rates at \$144++
- ❖ DoubleTree Aurora is offering room rates at \$144++ along with destination fee of \$2per day
- ❖ Radisson Hotel Denver/Aurora is offering rooms at \$129 per night ++ along with a \$2 per day destination fee. \$169 per night includes a hot breakfast buffet.
- ❖ Hyatt Regency Denver/Aurora is offering rooms at \$169 per night ++ along with a \$2 per day destination fee with a \$25,000 F&B minimum.

- ❖ Denver Airport Marriott cannot handle a group our size.
- ❖ Hilton Denver/Aurora is offering \$144++ per night and a \$2 per day destination fee with a \$15,000 F&B minimum

October 2021 –

- ❖ DoubleTree Grand Junction is offering room rates at \$112++
- ❖ Courtyard Grand Junction is available in 2022 and 2023. They are offering rooms at \$99 per night++ and will charge us \$500 per day for the meeting space.

June 2022 –

- ❖ Brand new DoubleTree in Greeley is offering rooms at \$139++
- ❖ Sheraton Lakewood has increased their room rate from \$109 to \$149++
- ❖ Radisson Denver/Aurora offering rooms for \$129 plus \$2 destination fee per night

No decision was made for 2021 Conference and Training locations

Randy Gorton would like to move June Board Meeting to second week of July – July 8 Teleconference 11a.m.

Agreed and accepted

Brian Cotter – allow more online CEU's during this time? (**Handout**)

We need to offer more opportunities for people to get CEU's this year.

Can we bump the online credit hours up just a little bit this year.

Several suggestions to increase the online hours to 20.

Motion to allow 20 credits online for the year of 2020. Second.

Accepted unanimously. Passed

## **CCSTB**

Randy Keller to give update

Randy Keller met with the Board on April 16. He let the CCSTB Board know of the postponement of our June 2020 Conference. CCSTB is aware that there are issues for Coroners to get all their hours. The CCSTB Board will deal with the issue of short hours on a case-by-case basis. The CCSTB Board is very lenient with the Coroners of this state. Coroners get a grace period of one to one and a half years to make up the deficit.

There were some new appointments to the Board: Annette Cannon and Dr. Leon Kelly. Reappointments for Lora Thomas and Ronald Engels

Randy – Chair of CCSTB

Dr. Leon Kelly – Vice Chair

## **Peer Review**

## **Marketing & Promotions**

Update on merchandise and Vendor Sponsorships

## **Public Relations**

## **Website**

The website will be migrating to a new platform. It looks like it might be more user friendly. Will keep you updated on the progress.

## **Scholarships**

Sent updated applications to the two who have applied. Put the updated version on the website.

Scholarship applications from:

Annette Cannon – Jeffco (new dates)

Michael Barnes – Gunnison (old dates)

Marilynn Manzutto – Jeffco (new dates)



Board went into Executive Mode 11:57 p.m.

**Next Board Meeting**

July 8, 2020 1:00 p.m., Teleconference

October 6, 2020 1:00 p.m. Hotel Elegante', Colorado Springs

**Adjourn:** 1255p.m.

Note the new  
date for the next  
Board Meeting.