



## CCA RE-CERTIFICATION APPLICATION

Name: \_\_\_\_\_ Certification # \_\_\_\_\_  
 Address: \_\_\_\_\_ Date Certified: \_\_\_\_\_  
 \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Work phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_  
 County: \_\_\_\_\_ Coroner's Signature: \_\_\_\_\_

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**Continuing  
Education  
Activities**

CCA requires that in order to be recertified as a Colorado Certified Death Investigator at least 64 hours of continuing education in each four-year certification period is documented.

Each activity must be documented. Documentation should be sent to CCA three-months prior to expiration.

Approved Continuing Education Activities include courses accredited by: CCA, ABMDI, American Medical Association, American Nursing Association, American Bar Association, Peace Officer Standards Training (or equivalent) and Post secondary institutions recognized by national educational accrediting agencies (Accredited College or University).

**Section A**

**Save Documentation**

Sixty-four hours of continuing education are required within a four-year period for recertification. Continuing Education hours may only be accumulated AFTER certification date.

**Section B**

**Activities to be listed**

**Documentation needed**

College/University Courses	Copy of Transcript/Grade Report
Seminars, Workshops, Conferences	Proof of Attendance, indicating hours, Date and accreditation agency
Publication Activities	Copy of Cover Page Article or Book
Presentation / Teaching	Copy of Program and Presentation
Leadership	Proof of Attendance with Copy of Minutes

**Section C**

**Continuing Education Conversion Chart**

One instructional hour	One (1) Continuing Education Hour
One Educational Quarter	Ten (10) Continuing Education Hours
One Education Semester	Fifteen (15) Continuing Education Hours

Leadership                      One (1) hour per Leadership Activity: Maximum of 5 hours

On-line learning                      16 credit hours in a 4-year period will be accepted

Published / Refereed Articles(s)                      Maximum of Ten (10) Hours

Presentation / Teaching                      One (1) hour per presentation:  
Maximum of Five (5) hours

**Suggested Topics**

CCA Conference or Seminars on Death Investigations, Any National Seminar on Death Investigation (NAME, St. Louis, Albq.), Any workshops or conferences given by a recognized organization which relates to death scene investigation. (Colorado Criminal Institute, Local LEA Course, CBI, RMDIAI, Medical, Biological, Science Field, or Law Enforcement, (EMT, Mortician, Lab Tech, Deputy Sheriff).

Classes on: Report Writing, Scene investigation, Notification of Next of Kin, Identification of Remains, Blood Splatters, Gunshot Wounds, Communicable Diseases, Photography, Bio-Hazard Handling, Pattern Injuries, Mass Disasters, DNA, Fingerprinting, Communicating, Interacting with Families, Identifying and Preserving Evidence, Maintaining Ethical and Legal Responsibilities and Coping with Job Related Stress.

Contact the CCA Certification Chair regarding continuing education questions.

**COLORADO CORONERS**  
**CODE OF ETHICS**

As a county coroner or coroner investigator, my fundamental duty is to serve mankind in the process of a thorough, comprehensive search for truth through medico-legal death investigation.

Honesty, integrity, competence, compassion, and fairness will be my guidelines. I will obey all laws and adhere to the regulations of my department. Confidentiality will be kept at all times unless necessary information is to be shared in the performance of duty.

Personal feelings, prejudices, or friendships will not influence my decisions.

I recognize my position is a public trust and I will be true to these ethics.

I will continue to study, train, and work to advance scientific knowledge in my chosen field. I will readily seek consultation and use the talents and knowledge of others.

I will constantly strive to achieve these objectives and ideals dedicating myself to justice.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Mail the completed application to:  
Jenny Vien  
Colorado Coroners Association  
9089 Braemore Heights  
Colorado Springs, Colorado 80927  
719.309.6625 fax  
970.628.5151 phone

Email – [coloradocoroners@gmail.com](mailto:coloradocoroners@gmail.com)

**If you do not receive your certificate  
within 10 days, please call Jenny.**